and Intergovernmental Affairs. Effective May 14, 1999.

Director, Intergovernmental Affairs to the Assistant Secretary, Congressional and Intergovernmental Affairs. Effective May 27, 1999.

Secretary's Representative to the Assistant Secretary, Office of Congressional and Intergovernmental Affairs. Effective May 27, 1999.

## Department of the Navy (DOD)

Special Assistant to the Residence Manager/Social Secretary. Effective May 18, 1999.

Staff Assistant to the Assistant Secretary of the Navy for Research, Development and Acquisition. Effective May 19, 1999.

## Department of Transportation

Policy Advisor to the Assistant Secretary for Transportation Policy. Effective May 7, 1999.

Deputy Assistant Secretary for Budget and Programs to the Assistant Secretary for Budget and Programs. Effective May 14, 1999.

Special Counsel to the General Counsel. Effective May 18, 1999.

Senior Congressional Liaison Officer to the Director, Office of Congressional Affairs. Effective May 21, 1999.

## Department of the Treasury

Senior Policy Advisor to the Deputy Assistant Secretary for Policy Enforcement. Effective May 7, 1999.

## Environmental Protection Agency

Press Secretary to the Associate Administrator, Office of Communications, Education and Media Relations. Effective May 11, 1999.

Deputy Chief of Staff (Scheduling) to the Chief of Staff. Effective May 13, 1999.

Special Assistant to the Regional Administrator. Effective May 24, 1999.

### Federal Emergency Management Agency

Director, Office of Congressional and Legislative Affairs to the Director, Federal Emergency Management Agency. Effective May 6, 1999.

#### Federal Trade Commission

Congressional Liaison Specialist to the Director of Congressional Relations. Effective May 27, 1999.

Securities and Exchange Commission

Secretary to the Director. Effective May 6, 1999.

#### United States Tax Court

Secretary (Confidential Assistant) to the Judge. Effective May 18, 1999.

**Authority:** 5 U.S.C. 3301 and 3302; E.O. 10577, 3 CFR 1954–1958 Comp., P.218.

Office of Personnel Management.

#### Janice R. Lachance,

Director.

[FR Doc. 99–17822 Filed 7–13–99; 8:45 am] BILLING CODE 6325–01–P

## SECURITIES AND EXCHANGE COMMISSION

# Proposed Collection; Comment Request

Upon Written Request, Copies Available From: Securities and Exchange Commission, Office of Filings and Information Services, Washington, DC 20549.

Extension:

Regulation 13D and 13G

Schedules 13D and 13G

SEC File No. 270-137

OMB Control No. 3235-0145

Notice is hereby given that, pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.), the Securities and Exchange Commission ("Commission") is soliciting comments on the collection of information summarized below. The Commission plans to submit this existing collection of information to the Office of Management and Budget for extension and approval.

Schedules 13D and 13G are filed pursuant to Section 13(d) and 13(g) of the Securities Exchange Act and Regulation 13D and 13G thereunder to report beneficial ownership of equity securities registered under Section 12 of the Exchange Act. Regulation 13D and 13G is intended to provide investors and subject issuers with information about accumulations of securities that may have potential to change or influence control of the issuer. Schedule 13D and 13G are used by persons including small entities to report their ownership of more than 5% of a class of equity securities registered under Section 12. The information required to be filed with the Commission permits verification of compliance with federal securities laws and assures the public availability and dissemination of such information. The Commission uses very little of the information provided (except in the enforcement of the federal securities laws).

It is estimated that approximately 10,690 respondents file Schedules 13D and 13G for a total burden of 114,718 hours.

Written comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(b) the accuracy of the agency's estimate of the burden of the collection of information; (c) ways to enhance the quality, utility, and clarity of the information collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted in writing within 60 days of this publication.

Please direct your written comments to Michael E. Bartell, Associate Executive Director, Office of Information Technology, Securities and Exchange Commission, 450 5th Street, N.W., Washington, DC 20549.

Dated: June 30, 1999.

#### Margaret H. McFarland,

Deputy Secretary.

[FR Doc. 99–17878 Filed 7–13–99; 8:45 am]

## SECURITIES AND EXCHANGE COMMISSION

### Submission for OMB Review; Comment Request

Upon Written Request, Copies Available From: Securities and Exchange Commission, Office of Filings and Information Services, Washington, DC 20549.

Extension:

Rule 17f-2(e)

SEC File No. 270-37

OMB Control No. 3235-0031

Notice is hereby given that pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.), the Securities and Exchange Commission ("Commission") has submitted to the Office of Management and Budget a request for extension of the previously approved collection of information discussed below.

Rule 17f–2(e) requires members of national securities exchanges, brokers, dealers, registered transfer agents, and registered clearing agencies claiming exemption from the fingerprinting requirements of Rule 17f–2 to prepare and maintain a statement supporting their claim for exemption. This requirement assists the Commission and other regulatory agencies with ensuring compliance with Rule 17f–2.

Notices prepared pursuant to Rule 17f–2(e) must be maintained for as long as the covered entity claims an exemption from the fingerprinting requirements of Rule 17f–2. The recordkeeping requirement under Rule 17f–2(e) is mandatory to assist the Commission and other regulatory